



OFFICE OF HOMELAND SECURITY

GRANT MANAGEMENT MEMORANDUM

2008-02

Date: February 1, 2008

To: Operational Area Subgrantees

From: Grants Management Division

RE: Telephone Emergency Notification System (TENS) Program

Program Background

Governor Schwarzenegger announced on December 28, 2007 that he is setting aside \$2 million from the State's share of fiscal year 2007 Federal Department of Homeland Security grant funds for counties without telephone emergency notification systems to purchase and install them.

Following up on this direction, the Governor's Office of Homeland Security (OHS) is announcing the application process for the Telephone Emergency Notification System (TENS) Program. The TENS Program is a new initiative in the FY07 Homeland Security Grant Program (HSGP). The intent of the program is to create telephone emergency notification systems in counties that do not currently have or have plans for these systems.

Program Details

The TENS Program will provide a total of \$2 million for telephone emergency notification systems for those California counties currently without the capability. Up to two years of maintenance costs will also be eligible for funded systems.

OHS has identified the following thirteen counties as not currently having or having plans for a telephone emergency notification system: Colusa, Humboldt, Imperial, Kern, Kings, Mendocino, Plumas, San Benito, San Joaquin, Siskiyou, Tehama, Trinity and Tulare. Other counties that do not currently have or have plans for a telephone emergency notification system are eligible to submit an application for funding. These applications will be considered by OHS for eligibility. Eligibility consideration will not be given to counties with current telephone emergency notification systems, or for upgrades or expansions, or to any other governmental entities.

Grant applications are to be submitted using the Financial Management Forms Workbook (FMFW). A governing body resolution and FY 07 HSGP grant assurances form must accompany the FMFW. The program details section in the FMFW must include the following information:

- (1) Cost of purchasing and installing a telephone emergency notification system.
- (2) Cost of two years of maintenance for the telephone emergency notification system.
- (3) Statement detailing compliance of planned system with the "Standards for Emergency Telephone Notification Systems" as prescribed by the National Emergency Number Association (NENA), and adopted by the State Office of Emergency Services (OES). This document contains recommended technology standards, governance, and operating procedures for emergency telephone notification systems and can be found at the following link: <http://www.nena.org/media/files/NENAopsETNSStandardFINAL060404.pdf>
- (4) Statement detailing plans for ensuring that the telephone emergency notification system will provide service to non-English speakers, taking into consideration demographic information for individual counties.
- (5) For counties that are NOT listed in the thirteen counties above, a statement verifying that no current telephone emergency notification system is in place or planned with an identified funding source. OHS will be verifying eligibility in part by examining current allocation plans submitted to OHS by individual counties for homeland security grant funds.

Applications must be received at OHS by **April 1, 2008**.

The Grants Management Division will review and approve projects submitted that meet the criteria above and can be accommodated within the federal performance period. All grant rules applicable for the FY07 HSGP funds remain in effect for this program. For further assistance, please feel free to contact your program representative. Please contact OHS at (916) 324-8908 if you need help identifying your program representative.

Sincerely,

Larry M. Davis

Deputy Director

Grants Management Division